



Pathway to the Future

SAFETY COMMITTEE MINUTES

Date | time 10/3/2017 1:30 P.M. | Meeting called to order by Miguel Cruz at 1:40pm

In Attendance

Miguel Cruz	Dan Norris	Mayra Waller	Anthony Alberts
Jill Tamashiro	Gokcen Ceran	Thomas Carroll	Kris Kamandulis

Approval of Minutes

The minutes from the September BUSD Safety Committee Meeting was approved by Jill Tamashiro and 2nd by Tom Carroll.

Goals for Safety Committee 2017-18 update

Develop a prioritized safety committee calendar to review and implement the State and Federal required Safety Plans and Trainings.

Take inventory of classroom emergency red backpacks and emergency arch at each site, standardize on what should be included and what should be periodically replaced.

Update and distribute Emergency Response Guides (Flip Charts) to all BUSD Sites.

Provide our sites with support in crisis response management training.

Assignments and Reports

Chairperson- Miguel Cruz/ Co-chair Thomas Carroll

Risk Management- Mayra Waller

- Mayra Waller reported out on the number of employee accidents sustained during the month of September (4 Total). Preventative Suggestions was provided for all incidents and no further follow up was necessary.

Student Incidents- Mayra Waller and Jill Tamashiro

- Jill Tamahsiro reported out on the number of student injuries sustained during September (40 total).

MOT- Dan Norris, Esmeralda Torres, and Miguel Cruz

- Dan Norris provided an update on behalf of MOT. Items completed included Forlift training for MOT staff during Professional Development Day. He also provide an update on testing of Lead for all BUSD sites. Lastly, he briefed the group on new key policy and procedures for custodial staff district wide. Miguel Cruz reported resignation of bus driver and no school bus accidents during September.

Site Liaisons- Thomas Carroll, Gokcen Ceran, Anthony Alberts, Virginia Pender

- Anthony Alberts expressed a concern over visitors on campus at Morrill.

Strategic Planning- Jill Tamashiro, Miguel Cruz

- Miguel Cruz provided an update on the status of all items identified from the Strategic Planning Committee objectives.

Additional Agenda Items

- Safety Committee discussed Fall Newsletter topics and potential safety articles for use.
- Safety Committee discussed applicable BUSD safety section website updates. Miguel Cruz, Esmeralda Torres and Thomas Carroll would collaborate on completion.
- Miguel Cruz provided the Safety Committee with an update regarding Comprehensive School Site Safety Plans for all sites. Discussion included use of new template, goals and timeline.
- Miguel Cruz and Dan Norris provided the safety committee with an update regarding lockdown devices and completed audits of door hardware for all sites.

Next Meeting

11/7/2017 1:30 PM at Morrill Middle School

Motion to adjourn was made at 2:30PM and was approved by Mayra Waller, 2nd by Gokcen Ceran